

XBRL Excel Utility	
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### 1. Overview

The excel utility can be used for creating the XBRL/XML file for e-filing of shareholding pattern.

Shareholding pattern XBRL filing consists of two processes. Firstly generation of XBRL/XML file of the Shareholding pattern, and upload of generated XBRL/XML file to BSE Listing Center.

### 2. Before you begin

1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
2. The system should have a file compression software to unzip excel utility file.
3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local system.
4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility
5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro - Manual attached with zip file.

### 3. Index

1	Details of general information about company	<a href="#">General Info</a>
2	Declaration	<a href="#">Declaration</a>
3	Summary	<a href="#">Summary</a>
4	Shareholding Pattern	<a href="#">Shareholding Pattern</a>

### 4. Import XBRL file

1. Now you can import and view previously generated XBRL files by clicking Import XBRL button on General information sheet.

### 5. Steps for Filing Shareholding Pattern

I. Fill up the data: Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.)  
 - Use paste special command to paste data from other sheet.

II. Validating Sheets: Click on the "Validate " button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.

III. Validate All Sheets: Click on the "Home" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

IV. Generate XML : Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on 'Generate XML' to generate XBRL/XML file.  
 - Save the XBRL/XML file in your desired folder in local system.

V. Generate Report : Excel Utility will allow you to generate Report. Now click on 'Generate Report' to generate html report.

- Save the HTML Report file in your desired folder in local system.
- To view HTML Report open "Chrome Web Browser" .
- To print report in PDF Format, Click on print button and save as PDF.

VI. Upload XML file to BSE Listing Center: For uploading the XBRL/XML file generated through Utility, login to BSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

#### **6. Fill up the Shareholding Pattern**

1. Cells with red fonts indicate mandatory fields.

2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.

3. You are not allowed to enter data in the Grey Cells.

4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.

5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XML.

6. Adding new rows: Sections such as Promoters details allow you to enter as much data in a tabular form. You can Click on "Add" to add more rows.

7. Deleting rows: Rows that has been added can be removed by clicking the button "Delete". A popup will ask you to provide the range of rows you want to delete.

8. Select data from "Dropdown list" wherever applicable.

9. Adding Notes: Click on "Add Notes" button to add notes

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### General information about company

Scrip code	531297
NSE Symbol	
MSEI Symbol	
ISIN	INE885B01014
Name of the company	ARTEFACT PROJECTS LIMITED
Whether company is SME	No
Class of Security	Equity Shares
Type of report	Quarterly
Quarter Ended / Half year ended/Date of Report (For Prelisting / Allotment)	30-06-2020
Date of allotment / extinguishment (in case Capital Restructuring selected) / Listing Date	
Shareholding pattern filed under	Regulation 31 (1) (b)

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Sr. No.	Particular	Yes/No	Promoter and Promoter Group	Public shareholder	Non Promoter- Non Public
1	Whether the Listed Entity has issued any partly paid up shares?	No	No	No	No
2	Whether the Listed Entity has issued any Convertible Securities ?	No	No	No	No
3	Whether the Listed Entity has issued any Warrants ?	No	No	No	No
4	Whether the Listed Entity has any shares against which depository receipts are issued?	No	No	No	No
5	Whether the Listed Entity has any shares in locked-in?	Yes	Yes	No	No
6	Whether any shares held by promoters are pledge or otherwise encumbered?	No	No		
7	Whether company has equity shares with differential voting rights?	No	No	No	No
8	Whether the listed entity has any significant beneficial owner?	No			

Table 1 - Summary Statement holding of specified securities

Note - Data will be automatically populated from shareholding pattern sheet - Data Entry Restricted in this sheet

Category (I)	Category of shareholder (II)	Nos. Of shareholders (III)	No. of fully paid up equity shares held (IV)	No. Of Partly paid up equity shares held (V)	No. Of shares underlying Depository Receipts (VI)	Total nos. shares held (VII) = (IV)+(V)+(VI)	Shareholding as a % of total no. of shares (calculated in per SCRR, 1957) (VIII) As a % of (A+B+C2)	Number of Voting Right(s) held in each class of securities(X)			Total as a % of (A+B+C2)	No. of Shares Underlying Outstanding convertible securities (X)	No. of Shares Underlying Outstanding Warrants (X)	No. of Shares Underlying Outstanding convertible securities and No. Of Warrants (X) (A)	Shareholding, as a % assuming full conversion of convertible securities (as a percentage of diluted share capital) (X)-(X1)-(X2) As a % of (A+B+C2)	Number of Locked in shares (XI)		Number of Shares pledged or otherwise encumbered (XII)		Number of equity shares held in dematerialized form (XIV)
								No of Voting (XV) Rights								No.	As a % of total Shares held (X)	No.	As a % of total Shares held (X)	
								Class eg X	Class eBY	Total										
(A)	Promoter & Promoter Group	4	329500		329500	329500	56.86	3 295 000.00		329500.00	56.86			56.86	27000	8.17			329500	
(B)	Public	2268	2133000		2133000	2133000	43.14	2133000.00		2133000.00	43.14								2133000	
(C)	Non Promoter Non Public																			
(C1)	Share Underlying DRs																			
(C2)	Transf																			
	<b>Total</b>	<b>2272</b>	<b>2462500</b>		<b>2462500</b>	<b>2462500</b>	<b>100</b>	<b>2462500.00</b>		<b>2462500.00</b>	<b>100.00</b>			<b>100</b>	<b>27000</b>	<b>8.14</b>			<b>2462500</b>	

Home		Validate																		
Sr.	Category & Name of the Shareholders (I)	Nos. Of Shareholders (II)	No. of fully paid up equity shares held (IV)	No. Of Partly paid-up equity shares held (V)	No. of shares underlying Depository Receipts (VI)	Total nos. shares held (VII) = (IV)+(V)+(VI)	Shareholding as a % of total no. of shares (calculated as per SCRR, 1957) (VIII) = (VII)/(A+B+C2)	Number of Voting Rights held in each class of securities(X)			No. Of Shares Underlying Outstanding convertible securities (X)	No. of Shares Underlying Outstanding Warrants (XI)	No. Of Shares Underlying Outstanding convertible securities and No. Of Warrants (X) (A)	Shareholding, as a % assuming full conversion of convertible securities ( as a percentage of diluted share capital) (XII) = (X)+(X) As a % of (A+B+C2)	Number of Locked in shares (XIII)		Number of Shares pledged or otherwise encumbered (XIV)		Number of equity shares held in dematerialized form (XV)	
								No of Voting (Wt)/Rights							Total as a % of Total Voting rights	No. (A)	As a % of Total Shares (B)	No. (A)		As a % of total Shares held (B)
								Class #E Y	Class #E Y	Total										
<b>Table II - Statement showing shareholding pattern of the Promoter and Promoter Group</b>																				
(1)	<b>Indian</b>																			
(a)	Individuals (Including Promoters and Family Members)																			
(b)	Central Government/ State Government/ Government																			
(c)	Financial Institutions/ Banks																			
(d)	Any Other Institution																			
	Sub-Total (A)(1)																			
(2)	<b>Foreign</b>																			
(a)	Individuals (Including Non-Resident Individuals/ Foreign Nationals)																			
(b)	Government																			
(c)	Institutions																			
(d)	Foreign Portfolio Investors																			
(e)	Any Other Investor																			
	Sub-Total (A)(2)																			
	<b>Total Shareholding of Promoter and Promoter Group (A)(1)+(A)(2)</b>																			
Details of shares which remain unencumbered for Promoter & Promoter Group																				
<b>Table III - Statement showing shareholding pattern of the Public shareholder</b> <i>Note - Study above details of shareholders having more than one percentage of total no. of shares. Please refer software manual.</i>																				
(1)	<b>Resident</b>																			
(a)	Individuals																			
(b)	Central Government/ State Government/ Government of India																			
(c)	Financial Institutions																			
(d)	Foreign Portfolio Investors																			
(e)	Foreign Venture Capital Investors																			
(f)	Equity Linked Investment Schemes																			
(g)	Insurance Companies																			
(h)	Mutual Funds																			
(i)	Any Other Investor																			
	Sub-Total (B)(1)																			
(2)	<b>Non-Resident</b>																			
(a)	Individuals																			
(b)	Central Government/ State Government/ Government of India																			
(c)	Financial Institutions																			
(d)	Foreign Portfolio Investors																			
(e)	Foreign Venture Capital Investors																			
(f)	Equity Linked Investment Schemes																			
(g)	Insurance Companies																			
(h)	Mutual Funds																			
(i)	Any Other Investor																			
	Sub-Total (B)(2)																			
	<b>Total Public Shareholding (B)(1)+(B)(2)</b>																			
Details of the shareholders holding as per item (b) above for Public																				
Details of shares which remain unencumbered for Public																				
<b>Table IV - Statement showing shareholding pattern of the Non Promoter - Non Public shareholder</b>																				
(1)	<b>Resident</b>																			
(a)	Individuals																			
(b)	Central Government/ State Government/ Government of India																			
(c)	Financial Institutions																			
(d)	Foreign Portfolio Investors																			
(e)	Foreign Venture Capital Investors																			
(f)	Equity Linked Investment Schemes																			
(g)	Insurance Companies																			
(h)	Mutual Funds																			
(i)	Any Other Investor																			
	Sub-Total (C)(1)																			
(2)	<b>Non-Resident</b>																			
(a)	Individuals																			
(b)	Central Government/ State Government/ Government of India																			
(c)	Financial Institutions																			
(d)	Foreign Portfolio Investors																			
(e)	Foreign Venture Capital Investors																			
(f)	Equity Linked Investment Schemes																			
(g)	Insurance Companies																			
(h)	Mutual Funds																			
(i)	Any Other Investor																			
	Sub-Total (C)(2)																			
	<b>Total Non-Promoter - Non Public Shareholding (C)(1)+(C)(2)</b>																			
	<b>Total (A+B+C)</b>																			
	<b>Total (A+B+C)</b>																			
Disclosure of notes on shareholding pattern																				
Disclosure of notes in case of promoter holding in dematerialized form is less than 100 percentage																				
Disclosure of notes in case of public share holding is less than 25 percentage																				
Disclosure of notes on shareholding pattern for company remarks explanatory																				

Serial No.	Name of the Shareholders (I)	PAN (II)	No. of fully paid up equity shares held (IV)	Total nos. shares held (VII) = (IV)+(V)+ (VI)	Shareholding as a % of total no. of shares (calculated as per SCRR, 1957) (VIII) As a % of (A+B+C2)	Number of Voting Rights held in each class of securities			No. Of Shares Underlying Outstanding convertible securities and No. Of Warrants (X) (a)	Shareholding, as a % assuming full conversion of convertible securities (as a percentage of diluted share capital) (X)=(VII)+(X)(a) As a % of (A+B+C2)	Number of Locked in shares (XI)		Number of equity shares held in dematerialized form (XIV)	Reason for not providing PAN	Shareholder type
						No of Voting (XIV) Rights		Total as a % of Total Voting rights			No. (a)	As a % of total Shares held (b)			
						Class eg:X	Total								
<b>A1(a) Individuals/Hindu undivided Family</b>															
<div style="display: flex; justify-content: space-between;"> <span>Add</span> <span>Delete</span> </div>															
1	Manoj Balkrishna Shah	ADIPS6048M	850600	850600	14.67	850600.00	850600.00	14.67		14.67	150000	17.63	850600		Promoter
2	Pankaj B Shah	AFCP54954A	747550	747550	12.89	747550.00	747550.00	12.89		12.89	0	0.00	747550		Promoter
3	Chetan Balkrishna Shah	AHFP57411K	688300	688300	11.87	688300.00	688300.00	11.87		11.87	125000	18.16	688300		Promoter
4	Rupa Shah	AETPS6464D	367350	367350	6.33	367350.00	367350.00	6.33		6.33	0	0.00	367350		Promoter
5	Madhavi Shah	AFCP54958N	238100	238100	4.11	238100.00	238100.00	4.11		4.11	0	0.00	238100		Promoter
6	Reena Shah	AEWPS1829K	193100	193100	3.33	193100.00	193100.00	3.33		3.33	0	0.00	193100		Promoter
7	Sushila Shah	AFCP54551H	102150	102150	1.76	102150.00	102150.00	1.76		1.76	0	0.00	102150		Promoter
8	Balkrishna Sunderji(bhai) Shah	AERP54493Q	99250	99250	1.71	99250.00	99250.00	1.71		1.71	0	0.00	99250		Promoter
<a href="#">Click here to go back</a>			<b>Total</b>	3286400	3286400	56.66	3286400.00	3286400.00	56.66		56.66	275000	8.37	3286400	